

**ADVERTISEMENT FOR BIDS**

**1. BIDS**

Sealed bids in triplicate for furnishing all labor and materials and performing all work complete for the **Medical Records Office, Triage II Office and the 3<sup>rd</sup> Floor Office and the Human Resources Office Renovation at the Family Health Center-Portland Facility** will be received in the office of Family Health Center-Portland, Room 419 at 2215 Portland Avenue until 2:00 P.M., E.D.T., Wednesday, September 30, 2009. The scope of work includes but is not limited to the ordering, provision and installation of furniture panel systems, tables, file cabinets and storage units as indicated on the drawings. Work is to be completed during normal working hours for all spaces except the Triage II Area. This work will be completed after hours. The bid opening is public.

**2. BIDDING DOCUMENTS**

2.1. Bidding documents may be obtained by visiting the Family Health Center's website: <http://www.fhclouisville.org/> clicking on Procurement and down loading the Documents IA.000 Cover Sheet, IA100 Medical Records, IA101 Human Resources, IA 102 3<sup>rd</sup> Floor Office, IA103 Triage II and IA104 / IA105 Furniture Specifications.

2.3. Issuance of drawings and specifications does not constitute approval of the contractor / dealer.

2.4 The drawings and specifications may be seen at the following location:

Family Health Centers  
2215 Portland Ave.  
Louisville, KY 40212  
Please call Bart Irwin at (502) 772-8558 for an appointment.

**3. PREBID CONFERENCE AND SITE VISIT**

3.1 There will be a prebid conference and site visit at the site on Tuesday **September 22, 2009 at 10:00 AM**. All Bidders must attend. Conference and site visit are mandatory.

**4. KENTUCKY SALES TAX EXEMPT**

4.1 This project is exempt from Kentucky Sales Tax due to the Owner being a charitable organization and the owner in buying material.

**5. FEDERAL FUNDING**

5.1 The Family Health Centers, Inc. is a recipient of federal funds. During the current fiscal year, Family Health Centers will receive approximately 14% of its funding from the federal government.

BY: **Swope Design Group**  
Louisville, Kentucky